



# Applicant Information Package

*For your summer experience, choose not that which will bring you the most money. Choose that which will bring you the most fulfillment and provide you with an experience that you will never forget. You can always work but you cannot always be involved in a summer of ministry that could change your life forever.*

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Dear Prospective Staff Applicant,

Thank you for considering Harbour Ridge Camp as a possible ministry option for the summer of 2021. I would like to invite you to be part of one of the most challenging, yet most rewarding, summers of your life. If you have a heart for camp ministry and love working with children and youth, Harbour Ridge Camp may be just the place for you.

Life at Camp is not a walk in the park. It demands that you be willing to sacrifice personal interests for the betterment of the campers and other staff. It demands that you be committed to what God has called you to, and to what He wants to accomplish in your life and in the lives of others through you. The challenge is not without reward though. In joining the Harbour Ridge team, you would be joining a family-like community who seek to love and support one another as we work together in our shared mission to make Christ known in the lives of the young people we work with.

I hope that you will prayerfully consider how God is leading you this summer. I hope that you will find the information in this kit helpful as you prepare and plan for your summer employment. If you have any further questions, do not hesitate to contact me at [harbourridge@wesleyacres.com](mailto:harbourridge@wesleyacres.com)

Emebet Burke  
Harbour Ridge Program Director

## The Ideal Candidate

The selection of participants will be based on three main areas:

### **Spiritual Formation**

- Is the applicant desiring to grow in their faith?

### **Community Life**

- Will the applicant be a positive influence on the Harbour Ridge Camp community?

### **Work Excellence**

- Is the applicant hard working, can they work well in a team, and be an asset to their department?

Department Heads will be involved in the selection process. All information available will be taken into consideration including: previous involvement with Harbour Ridge Camp, Application, Interviews, References, and Recommendations.

**Only the applicants selected for an interview will be contacted.** Applicants will not be accepted at the time of their interview. **Applicants will be contacted by email** with an offer of acceptance prior to receiving a contract.

**Please Note** – Once Harbour Ridge Camp Department Staff feel that they have the right applicant for the service role, and all forms are in and completed, the applicant may be accepted **BEFORE** the application deadlines, **so apply as early as possible.**

## Summer Staff Information 2021

### **Who we Are:**

Harbour Ridge Camp is nestled in 250 acres of prime waterfront property located in Ontario's Prince Edward County. Harbour Ridge Camp shares its property with Wesley Acres Christian Retreat Centre and Campground, and is surrounded by quiet trails, gentle wildlife and the world-famous Sandbanks beach. Harbour Ridge offers camping programs for children and youth ages 6-17.

### **Our Mission:**

Harbour Ridge is a Christ-centered summer camp focused on planting and nurturing seeds of a spiritual life by engaging children, youth and their leaders in active and fun experiences, which develop a sense of community and growth.

### **Our Vision:**

Transforming lives in Christ through experiences that impact campers and staff.

### **Our Values:**

- Christ-centered programming
- Bible-based teaching
- Love & Respect for others
- Fairness & Equity
- Integrity

### **About our Camps:**

Our summer camp programs strive to give kids and youth an outdoors experience that will focus on building relationships through interactive games and activities, as well as an experience that they will remember for a lifetime. Giving kids and youth a chance to get to

### **2021 Summer Camp Dates:**

July 5<sup>th</sup>-9<sup>th</sup>: BLAST morning program

July 13<sup>th</sup>- 15<sup>th</sup>: Junior camp (Ages 5 -6)

July 19<sup>th</sup>-23<sup>rd</sup>: Intermediate camp (Ages 7 – 10)

July 26<sup>th</sup>- 30<sup>th</sup>: Senior camp (Ages 11 – 14)

Aug 2<sup>nd</sup> - Aug 6<sup>th</sup>: BLAST morning program

### **Harbour Ridge Camp Facilities:**

We have a dining facility, a covered tent area (the nest) for chapel and rainy day activities, an archery range, waterfront/beach area, a basketball court, tennis court, volleyball court, baseball diamond, sports field, gaga ball and more!

### **Experience:**

We welcome applications from people with no previous camp experience, however, we do ask that you have a desire and willingness to learn. Primarily it is your commitment to Christ, your desire to share His love and your ability (with our training) to teach various activities that is most important. Special skills such as music, drama, swimming, crafts, etc. are always needed at camp.

### **Travel:**

Staff will be required to pay any costs associated with travelling to Harbour Ridge Camp, and back home. All those who are applying will be provided room and board for their duration of their stay at the camp. For those who are flying in, airport pick up may be arranged.

### **Staff Training:**

We are very serious about our summer ministry. Being on staff is not a holiday; it is very demanding, and we want you to be prepared. We expect a high level of commitment and service from our staff. You will be required to attend the Staff Training Week prior to the start dates of camp programming. During this time, you will be taught the essential skills you need to know to carry out your ministry, such as: archery, gaga ball, human foosball, 9 square in the air, how to lead a devotional, camper discipline, leading a camper through a decision for Christ, Plan to Protect®, and more. Staff training is also an important time for us to get to know one another, do team building, and start to form a sense of community together.



## **Opportunities for Harbour Ridge Kids & Youth Summer Camps 2021**

### **Male & Female Unit Leaders:**

The Male and Female Unit Leaders will be hired to lead and disciple all the male and female staff that work in Harbour Ridge Camps. Their main job responsibility will be to hold the male and female camp leaders accountable to camp goals and policies; assist camp leaders in dealing with camper issues, oversee activity areas, disciple staff through small groups and one on one meetings, and help in other areas where a need may arise. This team member will demonstrate flexibility, patience, endurance, and a strong desire to share Christ. This position is open to post-secondary students or those who are 18+.

### **Male & Female LIT Leaders:**

The Male and Female LIT Leaders will be hired to direct and run two 3-week discipleship program for youth ages 15-17. The focus of the LIT program is to prepare and train youth to someday be staff here at Harbour Ridge, as well as leaders in their churches and community. The candidates for these positions should be passionate about youth ministry and teaching God's word. They should also possess a strong work ethic as they will be responsible for leading by example. This position is open to post-secondary students or those who are 18+.

### **Lifeguards:**

Lifeguards will be working on the waterfront to ensure the safety of all campers and staff who are in and around the waterfront area. Lifeguards must be present and attentive during all waterfront activities including swimming, tubing and water sports. During overnight camps, lifeguards may be asked to help in other areas as needed. The Lifeguard role may be combined with a cabin leader role or can combined with a housekeeping role to fulfill full time employment. A faith component is not mandatory for a lifeguarding position, but we do ask that you respect our beliefs and policies. This team member will demonstrate flexibility, patience, endurance, and a strong desire to share Christ. Lifeguards will be under the direct supervision of the Assistant Camp Director, and Unit Leaders. This position is open to post-secondary students or those who are 16+.

Lifeguards must be certified in First Aid and CPR (Level C) and have an up-to-date National Lifeguard Society Certification before June 29<sup>th</sup>, 2021.

### **Cabin Leaders:**

Cabin Leaders will be hired to work directly on the front lines with children and youth. Job responsibilities include but are not limited to preparing and leading activities, chapels, and games, as well as leading cabin groups to and from activities, and caring for campers well being. During overnight camps, Cabin Leaders will oversee their cabin groups during the day, evening, and overnight. A natural ability to love and work with children is essential! This team member will need to demonstrate flexibility, patience, endurance and have a strong desire to share Christ. This position is open to post-secondary students or those who are 16+.

**Camp Nurse:**

The Camp Nurse will be hired to oversee the care of ill or injured campers and staff and will be responsible for related administrative duties. Some of these duties include the administration of all medications and maintaining up to date MARS records.

The Camp Nurse must be currently registered with the College of Nurses of Ontario or be studying nursing at a post-secondary institution. All applicants must have current First Aid and CPR Level C certification. Those who are registered nurses will be asked to provide their CNO Registration Number.